![Intralot GamingServices logo]

4 October 2012

Dear Venue Operator

Notification – EGM Deployments and Changes

As you may be aware the migration of venues from the Legacy Systems to the new Intralot Gaming Services (**IGS**) Monitoring System is now well underway. With this letter IGS wishes to provide some further clarity on how to schedule any changes on your gaming floor (**Scheduled Works**) prior to or after your venue's migration. The process in each situation is different. This process is described below in detail for both cases.

A. For EGM deployments or Changes (IMACs) for venues connected to the Legacy system:

1. Venues to order EGMs and games from manufacturers and/or service providers.
2. Download the relevant forms from the Tatts (Business Partners) website or Tabcorp (Tabaret Toolkit). Please note the IGS website contains a link to each site.
3. Update the forms in accordance with the instructions provided to reflect the changes required
4. Submit the forms to the IGS Help Desk: info@igsmonitor.com.au
5. IGS will acknowledge receipt and provide advise if additional information is needed
6. IGS will then review the request (in reference to the transition schedule) and submit the forms to Tatts or Tabcorp
7. Tatts or Tabcorp will review the details of the form (for deployments that result in floor plan changes a meeting maybe required between the venue, Legacy System Operator and IGS)
8. The Legacy System Operator will determine next feasible date for the deployment
9. The venue will be advised of the deployment date
10. Venue to secure technician and other subcontractors to undertake the work

B. For EGM deployments or Changes (IMAC) for venues connected to the New Monitoring System:

1. Venues to order EGMs and games from manufacturers and/or service providers
2. Venues to provide to the IGS Help Desk: info@igsmonitor.com.au an updated Annexure C (the form used in Venue Notifications to IGS) which will reflect their Gaming Floor after the requested change and must specify the requested date
3. IGS will acknowledge receipt and provide advise if additional information is needed

4. Venues will need to schedule the required works on the iGEM system portal, at least 10 days prior to the required works day (not later than Thursday morning of the week prior to the deployment week)

5. For EGM additions, relocations and removals VCGLR will need to acknowledge the submission on the iGEM System portal before you can proceed

6. IGS to review submission in the iGEM system

7. IGS Help Desk will contact venue and re-confirm works schedule

8. Venue to secure technician and other subcontractors to undertake the work on the requested day

For new EGMs and Games (not currently operating in Victoria) IGS will require additional details, such as the Submission and VCGLR Approval documents and Game EPROMs, Game Binary Image Files, EGM platforms for the purpose of performing interoperability testing with the new IGS Monitoring System. The Game EPROMs, files and EGM platforms will be provided to IGS by the EGM manufacturers.

The process for deployment of jackpots and jackpot changes will be communicated at a later stage.

Please note that IGS requires a 28 days' notice, from the day of your initial and correctly completed submission until the requested work is performed. This period is needed to verify compliance of the requested games and EGMs, plan stakeholders, coordinate with the Legacy System Operators, prepare the system and complete the required work.

If your venue is operating under the Legacy System and your request for EGM deployments falls very close to the scheduled migration day, IGS will advise you to wait and perform the deployment on the migration day or right after the migration.

IGS requests your co-operation in minimising the potential for disruption to your business by ensuring that all Scheduled Works are carefully planned so they can occur on schedule.

Please do not hesitate to contact our **Help Desk on 1300 764 495** should you have any questions.

Yours sincerely

Arthur Baoustanos
Communications Director